

# VILLAGE OF TELKWA

## 2008 ANNUAL REPORT

*“Where Rivers Meet and Friends Gather”*

### **TELKWA MISSIONS STATEMENT**

The Corporation of the Village of Telkwa is committed to acting in the best interests of the residents and businesses of Telkwa through responsible, accessible, co-operative government which balances the needs and resources of our unique community, thereby maximizing our potential.

### **CORPORATE GOALS**

The Council and staff of the Corporation of the Village of Telkwa will:

- Balance the needs and resources of our community through effective planning, policy and program development
- Commit to sound, well planned, and long lasting municipal infrastructure
- Develop, maintain, and enhance Telkwa as a diverse, vibrant, unique and attractive community
- Balance economic development and diversification with social amenities and environmental responsibilities
- Strive for excellence, effectiveness, and efficiency in the delivery of services
- Commit to marketing Telkwa and promoting the spirit and pride of the community
- Work co-operatively with the community, other municipalities, and other levels of government in order to achieve the maximum benefit for our community.



2007 Telkwa Phase III Dike



2007 Flood Season (Eddy Park)

THE CORPORATION OF THE VILLAGE OF TELKWA  
Annual Report for the Village of Telkwa,  
June 30, 2008

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**THE VILLAGE OF TELKWA**  
**COUNCIL PORTFOLIOS**  
**2008**

**Mayor Sharon Hartwell**

Regional District of Bulkley Nechako - Director  
North West Regional Hospital District - Director  
UBCM – Second Vice President  
FCM - Director  
BV Transportation Committee  
NDI Representative  
Co-Chair FCM Rail Advisory Committee  
Ex-Officio member of all Committees of Council

**Councillor Brenda Donas**

Deputy Mayor  
Economic Development  
Environment  
Parks & Recreation  
Alternate Director Regional District  
Alternate Director NDI/RAC Committee

**Councillor Jim Hiltz**

Infrastructure and Capital Projects  
Emergency Preparedness  
Community Group Liaison (Service, Seniors, Youth)  
Measuring Up the North

**Councillor Erik Jacobsen**

Personnel  
Community Safety

**Councillor Curtis Matthews**

Finance  
Parks & Recreation (Youth)

**THE VILLAGE OF TELKWA  
STAFF  
2008**

**ADMINISTRATION:**

<b>CHIEF ADMINISTRATIVE OFFICER</b>	Tom Dall
<b>DEPUTY CHIEF ADMINISTRATIVE OFFICER</b>	Kim Martinsen
<b>ADMINISTRATIVE ASSISTANT</b>	Eileen Steinke
<b>ADMINISTRATIVE ASSISTANT</b>	Helen Stead
<b>OFFICE ASSISTANT (Casual)</b>	Lee Girling

**PUBLIC WORKS**

<b>LEAD MAINTENANCE PERSON</b>	Alfred Reutelsterz
<b>MAINTENANCE PERSON</b>	Frank Beaubien
<b>Maintenance Person</b>	Anita Goymer

**SUMMER STAFF**

<b>Casual Employee</b>	Kevin Materi
<b>Casual Employee</b>	Hugh Douglas

## VILLAGE OF TELKWA 2008 BUDGET SUMMARY

<b>REVENUE</b>	
Property Taxes	\$ 461690
Grants In Lieu of Taxes	17256
Fire Protection	512246
Emergency Services	4250
PW Sale of Services	1000
Other Revenue	00
Dog Licenses & Fees	2500
Cemetery	23500
Licenses and Rentals	7000
Garbage User Fees	43,000
Recreation Fees	1500
Other Revenue from Own Sources	134365
Grants from Other Governments	792945
Trans For Other Governments	542485
Transfer From Reserves	<u>102302</u>
<b>TOTAL GENERAL REVENUE</b>	<b><u>\$2,646,039</u></b>

<b>EXPENSES</b>	
Legislative	\$ 65650
Administration	394660
Fire Protection	512246
Prov. Emergency Program	11000
Animal Control	15300
Inspections	300
Engineering	5050
Public Works	253257
Cemetery	28123
Gargage Collection	24245
EDC Planning & Tourism	137100
Recreation & Culture	53490
Interest & Bank Charges	1000
Trans to Other Governments	542485
Transfer to Reserves	89624
Capital Expenditures	<u>512509</u>
<b>TOTAL GENERAL EXPENSES</b>	<b><u>\$2,646,039</u></b>

<b><u>WATER REVENUE</u></b>	
Water Fund Revenue	<u>\$2,309,650</u>
<b>TOTAL WATER REVENUE</b>	<b><u>\$2,309,650</u></b>

<b><u>WATER EXPENDITURES</u></b>	
Water Fund Expenditures	\$ 223,450
Hankin/Hwy 16 (T of T Grant)	408,200
Hwy 16 Phase I (Tof T Grant)	1,668,000
Water Treatment Intake	10,000
<b>TOTAL WATER EXPENSES</b>	<b><u>\$2,309,650</u></b>

<b><u>SEWER REVENUE</u></b>	
Sewer Fund Revenue	<u>\$330,789</u>
<b>TOTAL SEWER REVENUE</b>	<b><u>\$330,789</u></b>

<b><u>SEWER EXPENDITURES</u></b>	
Sewer Fund Expenditures	\$190,789
I & I Grant	5,000
Standby Generator (reserves)	18,000
Lift Station Screening Project	15,000
Flowmeter (MOE requirement)	18,000
Hankin/Hwy 16 (T of T Grant)	84,000
<b>TOTAL SEWER EXPENSES</b>	<b><u>\$330,789</u></b>



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## **Mayor's Report**

2007 was a very busy year for the Village of Telkwa. From January to March we had an interim CAO, Dave Wilson. At the end of March Council welcomed Tom Dall as the Chief Administrative Officer for the Village. Tom grew up in Telkwa and has returned after a 35 year absence.

In the past year nine bylaws and policies were upgraded to current standards. We renewed our collective agreement with staff for a further 3 years. We have taken an active roll in supporting Measuring Up The North, a program to assist communities to evaluate how accessible and inclusive their community is now, and to work together to set goals and work towards improvement.

Economic development projects that took place in our community were; the continued active participation on the Seniors Shuttle Service; support of the Rotary Club's Peak to Valley Project; advertising Telkwa in the Smithers and Area Visitor Guide; advertising in the Northern BC Travel Guide & Milepost Magazines; and the completion of signage for the Kiosk in the Smithers pullout. A great amount of community volunteer time went into the beautification of our Village using the Community in Bloom concept. Volunteers gave freely of their time to the Museum, Senior's, Library and the many endeavours that take place in this community to enhance its well being and its economic potential.

The Village provided upgrades to the community hall, the library, and continues to maintain the public grounds including trail and park upkeep and upgrades. A renewal of the lease and service agreements was initiated with the Museum. Work on the BBQ Grounds master plan and design of the new municipal building continues.

In 2007 the Village had three new business openings, The Ice Cream Shoppe, All For Less, and Jokers. We continue to support the pending opening of the North West Premium Meat Co-op processing plant.

Prior to the flood of 2007 we entered into an agreement with the Province for the completion of the Bartlett and Cottonwood Dikes on the Telkwa River. Shortly after completion of this dike the new infrastructure was well tested and proven sturdy with the flooding of the river systems. However the Bulkley River reached record levels creating potential flood damage from the Bulkley River Bridge to Eddy Park. During this time the community showed enormous support providing assistance with sand bagging until the Initial Attack Forest Fire Suppressant crew arrived. At the same time the Ministry of Environment identified that the section of the Bulkley River from Eddy Park to the Library required bank protection to protect the high pressure sewage line beneath the road. All of the funding was provided by the Provincial Emergency Program for the rip rap bank protection project. We also received all of the funding for the clean-up and rehabilitation of the parks.

Our Volunteer Fire Department is a valuable part of this community and their commitment is appreciated. This year the Fire Department requested and was approved by Council to purchase a new fire truck which is expected to be delivered in the fall of 2008. Other protective service initiatives were the completion of the Bylaw Enforcement Officer contract, and continued work on the emergency and wildfire plans.

In our Public Works Department we started the Birch / Lawson Road upgrade, with the replacement of water mains, drainage ditching and culverts. We then followed up by realigning and preparing road surfaces for paving in 2008. We have continued to work with the Ministry of Transportation on the Hankin / Hwy 16 Project securing the required funding through a provincial program. The expected completion date of this project is September 2008.

Two funding grants (UV and Mapping of Water Sewer System) were finally completed along with continued work on the Drainage, Infiltration and Inflow grants. The significance of these grants is to provide us with better knowledge and understanding of our water and sewer systems.

Council has made conscious effort to take advantage of funding opportunities with federal and provincial programs and over the year we were able to secure approximately \$1,000,000 in grant funding, contributing to the infrastructure of Telkwa.

Our community goals would not be possible without the commitment of our staff. With our many opportunities we are seeing an increase in the work load for the Village. This has lead to an additional maintenance employee being hired.

Alfred and Frank continue working in Public Works, Clive and Nick moved on during the year, Eileen provides finance duties, Helen is our receptionist at the front desk and Lee looks after the editing of the monthly newsletter as well as back up for the office.

It would be impossible to operate the community without a dedicated group of staff and volunteers and I thank you all for your continued commitment to make Telkwa the best place to live and raise a family.

We are looking forward to 2008 being another progressive and successfully year.

Feel free to contact me at any time at 846-5353 or 846-5212.

Respectfully yours,

Mayor Sharon Hartwell.





















































**THE CORPORATION OF THE VILLAGE OF TELKWA  
2008-2012 FINANCIAL PLAN**

	Actual 2007	Budget 2007	Budget 2008	Budget 2009	Budget 2010	Budget 2011	Budget 2012
Property Taxes	449,229	449,767	461,690	461,690	461,690	461,690	461,690
Grants in Lieu of Taxes	16,913	16,718	17,256	17,256	17,256	17,256	17,256
Fire Protection	69,105	54,451	512,246	203,875	203,875	203,875	203,875
Emergency Services	2,250	2,000	4,250	4,250	4,250	4,250	4,250
PW Sale of Services	916	2,000	1,000	1,000	1,000	1,000	1,000
Other Revenue	0	5,000	0	0	0	0	0
Licences & Fees	2,565	2,500	2,500	2,500	2,500	2,500	2,500
Cemetery Sales	3,374	2,000	23,500	3,500	3,500	3,500	3,500
Licences & Rentals	7,120	6,000	7,000	7,000	7,000	7,000	7,000
Garbage User Fees	43,528	43,000	43,000	43,000	43,000	43,000	43,000
Rcreation Fees	500	1,000	1,500	1,500	1,500	1,500	1,500
Other Revenues from own Sources	89,787	67,844	134,365	68,310	68,310	68,310	68,310
Grants from other Governments	858,923	812,928	792,945	744,142	544,142	544,142	544,142
Trans & Collections for Other Governments	530,327	503,632	542,485	542,485	542,485	542,485	542,485
Transfers from own Reserves & Surplus	113,367	317,131	102,302	42,998	0	0	0
<b>TOTAL GENERAL REVENUE</b>	<b>2,187,905</b>	<b>2,285,971</b>	<b>2,646,039</b>	<b>2,143,506</b>	<b>1,900,508</b>	<b>1,900,508</b>	<b>1,900,508</b>
<b><u>EXPENDITURES</u></b>							
Legislative	50,363	54,650	65,650	65,650	65,650	65,650	65,650
Administration	309,756	311,950	394,660	393,380	396,100	396,160	406,160
Fire Protection	139,051	132,875	512,246	203,875	203,875	203,875	203,875
Prov. Emergency Program	4,000	11,000	11,000	11,000	11,000	11,000	11,000
Bylaw Control	3,061	7,300	15,300	15,300	15,300	15,300	15,300
Inspections	3,666	300	300	300	300	300	300
Engineering	1,259	550	5050	5050	5050	5050	5050
Public Works	231,368	253,257	253,590	250,411	250,411	250,411	250,411
Cemetery	6,465	2,500	28,123	6,786	6,953	6,953	6,953
Garbage Collection	15,355	10,500	24,245	24,570	24,906	24,906	24,500
EDC, Planning & Tourism	18,724	325,610	137,190	245,000	45,000	45,000	45,000
Recreation & Culture	45,768	52,500	53,490	54,141	62,813	62,813	62,813
Interest & Bank Charges	76	1,000	1,000	1,000	1,000	1,000	1,000
Trans to other Governments	530,325	539,420	542,485	542,485	542,485	542,485	542,485
Transfer to Reserves	63,228	8,974	89,624	112,400	124,323	124,323	124,323
Capital Expenditures	566,199	545,451	612,509	208,979	145,342	145,282	135,282
<b>TOTAL GENERAL EXPENDITURES</b>	<b>1,988,664</b>	<b>2,286,580</b>	<b>2,646,039</b>	<b>2,143,506</b>	<b>1,900,508</b>	<b>1,900,508</b>	<b>1,900,508</b>

**WATER AND SEWER**

	<b>Actual 2007</b>	<b>Budget 2007</b>	<b>Budget 2008</b>	<b>Budget 2009</b>	<b>Budget 2010</b>	<b>Budget 2011</b>	<b>Budget 2012</b>
Water Fund Revenue	<b>(316,801)</b>	<b>(289,032)</b>	<b>(2,309,650)</b>	<b>(2,310,450)</b>	<b>(233,450)</b>	<b>(233,450)</b>	<b>(233,450)</b>
Water Fund Expenditures	272,266	259,258	223,450	193,450	193,450	193,450	193,450
Fire Hydrants	9,914	0	0	0	0	0	0
Ultra Violet Grant - FCM	20,583	28,517	0	0	0	0	0
Hankin/Highway 16 Project	0	0	408,200	0	0	0	0
Highway 16 Phase I	0	0	1,668,000	0	0	0	0
Water Connection Treatment Plant	0	0	10,000	0	0	0	0
Water Reservoir Project	0	0	0	2,077,000	0	0	0
Water Mapping – GSI Grant	12,350	1,257	0	0	0	0	0
Standby Generator	0	0	0	40,000	40,000	40,000	40,000
<b>TOTAL</b>	<b>(1,688)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Sewer Fund Revenue	<b>(231,832)</b>	<b>(239,601)</b>	<b>(330,789)</b>	<b>(222,371)</b>	<b>(218,763)</b>	<b>(218,763)</b>	<b>(218,763)</b>
Sewer Fund Expenditures	201,010	202,059	190,789	192,548	203,763	203,763	218,763
I & I Grant	0	9,142	5,000	0	0	0	0
Lift Stations	0	0	15,000	8,832	15,000	15,000	0
Sewer Equipment –Standby Gen	0	0	18,000	21,000	0	0	0
Irrigation Blower	0	7,000	0	0	0	0	0
Hankin/Hwy 16 Project	0	0	84,000	0	0	0	0
Manhole Ventilation Blower	0	2,400	0	0	0	0	0
Flow Meter (MOE Requirement)	0	18,000	18,000	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**VILLAGE OF TELKWA  
Attachment to and forming part of Bylaw 585, 2008**

**SCHEDULE A**

		Column A	Column B	Column C	Column D
Class Description	Class #	General Municipal	N.W. Regional Hospital	Bulkley Valley Regional District	Bulkley Valley Regional District - Pool
Residential	1	5.16599	0.406564	1.201932	0.353757
Utilities	2	31.94900	1.422974	4.206762	1.238150
Light Industrial	5	22.44000	1.382318	4.086569	1.202774
Business	6	12.78420	0.996082	2.944733	0.866705
Farm	9	N/A	N/A	N/A	N/A

Notes: Dollars of taxation per \$1000 of taxable assessment (Mill Rate)  
Class 2 can not be higher than 2.5 times Class 6

**THE CORPORATION OF THE VILLAGE OF TELKWA**

**PERMISSIVE EXEMPTIONS**

**2008**

<u>Roll No.</u>	<u>Municipal Levy</u>
127.100	\$ 5806.57
143.20	4242.83
45.000	242.80
121.801	304.79
288.01	728.40
121.910	224.72
Total Permissive Exemptions:	<b>\$11,550.11</b>

\*\* based on the residential mil rate 5.16599

**THE CORPORATION OF THE VILLAGE OF TELKWA**

**Declaration and Identification of Disqualified Council Members**

The Village of Telkwa had No Disqualified Council Members for the year 2007

**THE CORPORATION OF THE VILLAGE OF TELKWA**

**Council Renumeration**

**2007**

	<b>Stipend</b>	<b>Expenses</b>	<b>Total</b>
Mayor Hartwell	\$9,000.00	\$8,578.40	<b>\$17,578.40</b>
Councillor Donas	\$6,000.00	\$2,528.45	<b>\$ 8,528.45</b>
Councillor Hiltz	\$5,000.00	\$1,211.00	<b>\$ 6,211.00</b>
Councillor Jacobsen	\$5,000.00	\$ 802.00	<b>\$ 5,802.00</b>
Councillor Matthews	\$5,000.00	\$ 00.00	<b>\$ 5,000.00</b>
<b>TOTALS</b>	<b><u>\$30,000.00</u></b>	<b><u>\$13,119.85</u></b>	<b><u>\$43,119.85</u></b>

# THE CORPORATION OF THE VILLAGE OF TELKWA

## REVIEW OF 2007

### Council/Administration

- Support Norma's Ark Upgrade to Building
- TILMA concerns addressed
- Renewed Rock Quarry Agreement
- Collective Agreement renewed (3Yrs)
- Measuring Up the North support
- Supported the Cranberry Connector upgrade (flooding)
- Strategic Planning Session
- Developed New Filing System for 2008
- Upgraded the computer systems
- Bylaw and policy completion
  - Bylaw Procedure Bylaw
  - Violence in Workplace Policy
  - Local Emergency Call List Procedure
  - Employee Bylaw
  - Budget Bylaws
  - Annual Report
  - Property Tax Exemption Bylaw
  - Fire Department Bylaws
  - Cemetery Bylaw

### Economic Development

- Supported Rotary Club For Peak To Valley Project
- Advertising Spirit of BC, Smithers & Area Visitor Guide
- Continued active participation on Seniors Shuttle Service
- Advertising for Telkwa 100 Anniversary
- Completed signage for Kiosk in Smithers
- Advertising Northern BC Travel Guide & Milepost Magazine
- Applied and approved for NDI funding for Economic Development 2008
- Volunteers support (Flowers, Museum, Seniors, Library, Flooding, etc)

### Business Development

- Ice Cream Shoppe support
- Continued active participation with Community Forest
- Supported Meat Packaging Plant

### Recreation & Culture

- Developing new agreement with the Museum
- Continuing with new BBQ Grounds Masterplan

### **Parks & Trails**

- Trail Upkeep
- Removed sign and trees Riverside Park
- Upgrade to Riverside and Eddy Park (after flooding)
- Upgrades to the Skating rinks (Signage and minor repairs)

### **Building Maintenance**

- Upgrades to the Community Hall
- Sold the Village Mobile Home
- Upgrades to the Library and computer donation
- Continued to work on New Municipal Building design (Green)

### **Roads Maintenance**

- Signage repairs
- Lobbied about CN crossing increase in rail traffic
- Hankin/Hwy 16 Junction Upgrade (worked with Ministry of Transportation)
- Birch/Lawson Road Upgrade (paving in 2008)
- Hwy 16 Phase I project development (possible upgrade to water lines)

### **Equipment**

- Sold Old Truck

### **Flood Control**

- Upgrade to the Telkwa Dike System Phase 3 (Freshet Funding)
- Bank Protection (Eddy Park to Hope Street)
- Received funding for Bank Protection (Hope Street to Village Office)

### **Protective Services**

- Completed and activated the Bylaw Enforcement contract
- Meetings with RCMP
- Approved purchase of new Fire Truck for 2008
- Emergency Plan Upgrade (Continued working on)
- Wildfire Plan (continued working on)

### **Planning/Subdivisions**

- Subdivision review and approved internal subdivision of properties
- Cemetery Upgrades (fencing and audit) Survey and Planning
- Reviewed the Skillhorn Subdivision Development Cost Charges

### **Water Treatment & Distribution**

- Completed UV Grant Application
- Completed Mapping Grant Application of Water and Sewer System
- Repaired several leaks on the Water Distribution System

- Continued to lobby for funding for Water Tower funding
- Fire Hydrant Upgrades
- Continued upgrades to Water Treatment Plant

### **Waste Water System**

- Continued with the Drainage Study
- Continued with the Infiltration and Inflow Study
- Lagoon Blower System Upgrades

### **Environment**

- Approved funding for BV Airshed upgrade of woodstoves for 2008
- Removal of Beetle wood at Sewage Lagoon lands
- Highway 16 Upgrade – Widening of Highway for cyclists
- Coal Bed Methane – Telkwa Water Technical Working Group

1. INTRODUCTIONS
2. BUILDING A STRATEGIC PLAN
3. VILLAGE RESPONSIBILITIES
4. VILLAGE NOT RESPONSIBLE FOR BUT .....
6. CURRENT PROJECTS
7. FUTURE VISION
8. GOALS AND OBJECTIVES
9. STRATEGIES TO CLOSE THE GAP
10. FOCUS ORGANIZATIONAL EFFORTS & RESOURCES AROUND STRATEGIES
11. LIST OF COMMITTEES AND COMMISSIONS
12. OTHER ISSUES
13. KEY SUCCESS MEASUREMENTS
14. REVIEW/MONITOR/UPDATE

**Building a Strategic Plan**

**Mission Statement**

The Corporation of the Village of Telkwa is committed to acting in the best interest of the residents and businesses of Telkwa through responsible, accessible, co-operative government, which balances the needs and resources of our unique community, thereby maximizing our potential.

### **Corporate Objectives**

The Council and Staff of the Corporation of the Village of Telkwa will:

- Balance the needs and resources of our community through effective planning, policy and program development
- Commit to sound, well planned and long lasting municipal infrastructure
- Develop, maintain, and enhance Telkwa as a diverse, vibrant, unique and attractive community
- Balance economic development and diversification with social amenities and environmental responsibilities
- Strive for excellence, effectiveness, and efficiency in the delivery of services
- Commit to marketing Telkwa and promoting the spirit and pride of the community
- Working co-operatively with the community, other municipalities, and other levels of government in order to achieve the maximum benefit for our community

\*\* This report was originally done in November 2002 and revisited April 2004. \*\*

**\*\*\* This report was reviewed November 2, 2007 and was adopted with no changes. \*\*\***

## **VILLAGE RESPONSIBILITIES**

- Roads
- Parks and Recreation
- Sewer
- Water
- Liability around infrastructure
- Fiscal Responsibility and Management
- Accountability and Listen to the Residents Transparency
- Legislation – bylaws, meetings, policies
- Records Management
- Protective Services
- Planning and Land Use

## ***VILLAGE NOT LEGALLY RESPONSIBLE FOR***

- Community Events

- Private Maintenance
- Land Use Outside Boundaries
- Transit Issues
- Community Forests
- Societies and Associations
- Library Services
- Aboriginal Relations
- Regional District/UBCM/NCMA/FCM
- Education
- Health
- Senior Housing
- Internet, High Speed and Cell Service
- Economic Development
- Garbage
- Cemetery Services
- Recreation (skating rinks soccer fields baseball fields etc.
- Trails
- Subsidized Housing
- Extended Fire Protection
- Justice (Policing)
- Animal Control
- Major Highways

## CURRENT PROJECTS

- Water Reservoir
- Water Main Upgrades
- Cemetery Upgrades and Bylaws
- Birch Street Improvement
- I & I Grant
- Dike Improvements
- Deputy Administrator
- Green Municipal Building
- Parks and Rec. Building Upgrading
- Water and Sewer Upgrading
- Drainage Study
- Legal (Bridge)
- Emergency Plan (Water Treatment Plant ???)
- Wildfire Plan
- Monthly Newsletter
- Tourism Program
- Remembrance Day Ceremonies
- Collective Agreement
- Hankin/Highway 16 Project
- BBQ Grounds Upgrade
- Fire Truck
- Gravel Pit & Rock Quarry
- Filing System Change
- Sub Division and Approval Process
- Bylaw Review (Cemetery, Fire Department, Library)
- 2008 Budget
- Policy on use of Facilities
- Bylaw Law Officer Contract
- Logging Contract for Sewage Lagoon
- Water Treatment Plant Upgrade
- Sewage Flow Meter

## **FUTURE VISION**

1. Healthy & Friendly Community (Sunny Telkwa)
2. Diverse and Thriving
3. Smart Growth (Good Infrastructure) (Forward Thinking)  
(Cutting Edge) (Technology/Progressive)  
(Environmentally Friendly)
4. Community Involvement
5. Partnerships & Collaboration

The Village of Telkwa's Future Vision is to enhance quality of life by servicing the community through Smart Growth, Community Involvement and the creation of partnerships to ensure a healthy, friendly, diverse and thriving community.

## ***OBJECTIVES***

## **1. Smart Growth**

1. Infrastructure Plan – OCP/Sub Division Plan/Zoning/Building Bylaws
  - Infrastructure Assessment
    - a. Inventory of Existing Infrastructure – staff – end of 2008
  - OCP Review
    - a. Draft a Proposal – Terms of Reference –Tom – August 2008
    - b. Define the amount of Growth
    - c. Gap Analysis

## **2. Diverse & Thriving Community**

- Enhance Economic Development
- Plan for Commercial and Diverse Residential Development (OCP)
- Access for Social Amenities
  - a. New Municipal Office
    - i. Design Stage – Dayton & Knight – March 2008
    - ii. Location – (OCP)
  - b. Seniors Building (OCP)
  - c. Transportation (Bus Service) (increase) (OCP)

## **3. Healthy and Friendly Community**

- Village Clean Up Strategy and Implementation
  - a. Bylaws Upgrade – June 2008
  - b. Letter (soft) writing by complaint only - Now
  - c. Bylaw Officer - Done
  - d. Education Campaign
    - i. Newsletter
    - ii. Ongoing
  - e. Vehicle Removal – Discuss with Towing Co.
  - f. Village Facilities set Example – 2008 Budget
    - i. Weed eating around Museum Parking lot
    - ii. Around Village Office
    - iii. BBQ Grounds clean up
    - iv. Reading Centre
  - g. Clean up times (twice a year)
  - h. Garbage Removal Service – Bylaw Review
  
- Trail Expansions
  - i. Trail Existing Upgrade – Brushed up and trail base replace and signage repair – 2008 Budget
  - ii. Bench and Kiosk Grant Application -in hand
  - iii. Washroom Facility – Budget Item
  - iv. Bike Routes and Trails – (OCP)

- Signage (Tourism)
  - i. Sign Installation – Spring 2008
  - ii. Welcome To Telkwa sign (East side) upgrade – Winter 2007/2008
- Animal Control (Bylaw Officer)
  - i. Bylaw Officer – Now
  - ii. Garbage Day – Dog Control
  - iii. Horses – Permission on size (OCP)
- Municipal Facility Policy Use and Implementation
  - i. Policy Use of Facility – Fairness – Review – Summer 2008
- BBQ Grounds Upgrade (OCP)
  - i. General Upgrading – fields, fencings etc. Bleachers – Budget Issue
  - ii. Review of sub structure – (OCP)
- Land Use (Zoning)
  - i. Review the Industrial Site DCC's
  - ii. Provide options - OCP
  - iii. Use of Heavy Equipment on Properties – Residential
  - iv. Review Zoning

#### **4. Partnerships & Collaboration**

- Economic Development Partnerships
- Regional Approach
- Other Levels of Government ( e.g. UBCM/FCM)
- Public Private Partnerships
  - i. Invite Development Community - OCP

- ... (Museum, Library, Seniors, TCIS etc.)
- iii. Identify the partnerships for projects and agreements (mechanism to promote partnerships) (Church Groups)

## **5. Community Involvement**

- Reward Volunteers
- Communities in Bloom
- Recreation – skating rinks etc

## **COMMITTEES AND COMMISSIONS**

- Wetzin'kwa Community Forest
- UBCM                      Union of BC Municipalities
- FCM                        Federation of Canadian Municipalities
- MIA                        Municipal Insurance Association
- MFA                        Municipal Finance Association
- NCMA                     North Central Municipal Association
- NWMA                    North West Municipal Association
- Library                    Telkwa Reading Center
- Museum                   Telkwa Museum
- OBAC                     Omeinica Beetle Action Coalition
- NWHB                    Northern West Health Board
- Rotary                    Smithers Rotary
- Rural Transit
- Measuring Up the North
- NWIPC                    North West Invasive Plant Council
- NDI                        Northern Development Initiatives Trust
- BCRN                     British Columbia Rural Network
- BCCFA                    BC Community Forest Association
- RDBN                     Regional District Bulkley-Nechako
- LGMA                     Local Government Management Association
- LGFOA                    Local Government Financial Officers Association
- NCMOA                    North Central Municipal Officers Association
- Team BC
- BNIC                      Bulkley Nechako Interface Committee
- CDI                        Community Development Initiative (UNBC)
- NBCTA                    Northern BC Tourism Association
- NWPEP                    North West Provincial Emergency Program
- NH                         Northern Health
- ICIS                        Integrated Cadastral Information Society

- Spirit of BC                      Olympics
- TCIS                                Telkwa Community Initiatives Society
- BCWWA                            BC Water and Wastewater Association
- TWTWG                            Telkwa Water Technical Working Group

## **OTHER ISSUES**

- Staffing
- Policies
- Maintenance Priorities (snow removal, clean up, parks, dust control)
- Mutual Aid Agreements
- Animal Control
- Unsightly Premises Standards
- Policies and Bylaw Review
- Reporting Procedures (Staff & Council)
- BBQ Grounds Maintenance Review
- Riverside Street Closures
  - i. RV Traffic
  - ii. # of vehicles
  - iii. Identify the traffic patterns & speed bumps
  - iv. Policing
  - v. Access to properties
  - vi. Part of the trail system
  - vii. Site lines of Highway 16 are not good
  - viii. Signage
- Alder Street

### **VILLAGE OF TELKWA FUTURE 2009 - 2012**

The Future plans for the Corporation of the Village of Telkwa are as follows:

- Funding will be allocated to Reserves to purchase a new Sand Truck
- Shop Maintenance Funding will placed in Reserves for extra upgrades to the Maintenance Shop
- Community Hall upgrade funding will be put into reserves for future expenditures.

years depending on the availability of funding. Apply with New Infrastructure Grant Funding

- Upgrade the water distribution system on Highway 16 as the paving of Highway 16 progresses. Have applied for grant funding to assist through Towns for Tomorrow Program
- The upgrades to diking and the trail networks will be ongoing as funding becomes available.
- Signage and Downtown revitalization will be developed over the next few years as opportunities present themselves. Develop a Business Plan for Telkwa
- Funding will be made available for updating the Animal Control and Unsanitary Premises Bylaws. The Bylaws will be reviewed and strengthened along with further funding for a Bylaw Enforcement Officer.
- The building of a new Municipal Office will take some priority and be completed as funding becomes available.
- Continue to participate in the Telkwa Coalbed Gas Referral Process through the Telkwa Water Technical Working Group
- Continue in managing the forest within the Village against the Mountain Pine Beetle
- Continue to participate in the ongoing operations of the Wetzin'kwa Community Forest
- Development and upgrade to the BBQ Grounds before 100<sup>th</sup> Anniversary in 2012
- Complete the renewal of the Official Community Plan in 2009