



**THE CORPORATION OF THE VILLAGE OF TELKWA**

The Minutes of the General Meeting of Council held Tuesday, December 12<sup>th</sup>, 2011 in the Village of Telkwa Council Chamber, 1415 Hankin Avenue, Telkwa, BC.

**PRESENT:**

Mayor	Carman Graf
Councillor	Rimas Zitkauskas
Councillor	Rick Fuerst
Councillor	Brad Layton
Councillor	John McDivitt
Chief Administrative Officer	Kim Martinsen
Financial Officer	Stacey Price
Director of PW & Engineering	Alfred Reutelsterz

**ABSENT:**

1. **REGULAR MEETING OF COUNCIL** - Mayor Graf called the meeting to order at 7:00 pm.

2. **OATH OF OFFICE** – Mayor and Council took the Oath of Office.

3. **ADOPTION OF AGENDA**

**GM Res. 11-12-326** **Zitkauskas / Fuerst**  
TO adopt the agenda of the December 12<sup>th</sup>, 2011 General Meeting of Council as amended. **CARRIED**

4. **ADOPTION OF MINUTES**

**GM Res. 11-12-327** **Fuerst / McDivitt**  
TO adopt the minutes of the General Meeting of Council held November 28<sup>th</sup>, 2011. **CARRIED**

5. **FIRE CHIEF'S REPORT** - None

6. **BUILDING INSPECTION REPORT**

**GM Res. 11-12-328** **Zitkauskas / Layton**  
TO receive the Building Inspection Report. **CARRIED**

7. **BYLAW ENFORCEMENT OFFICER'S REPORT**

**GM Res. 11-12-329** **Zitkauskas / Fuerst**  
TO receive the Bylaw Enforcement Officer's Report. **CARRIED**

8. **GRANT WRITER REPORT**

**GM Res. 11-12-330** **Fuerst / Layton**  
TO receive the Grant Writer Report. **CARRIED**

9. **FINANCIAL REPORT** – None



- b) Reading File - as per attached listing

**GM Res. 11-12-339**  
TO receive.

**Zitkauskas / McDivitt**

**CARRIED**

**14. ADMINISTRATIVE REPORTS**

- a) CAO report

**GM Res. 11-12-340**  
TO adopt the committee list as presented.

**Fuerst / McDivitt**

**CARRIED**

Mayor Carman Graf: Regional District of Bulkley Nechako – Director  
North West Regional Hospital District – Director  
Northern Development Initiative (RAC) - Representative  
Personnel Committee

Councillor Rick Fuerst: Public Works  
Special Projects

Councillor Brad Layton: Emergency Services

Councillor John McDivitt: Community Liaison  
Measuring Up the North  
Transit Committee

Councillor Rimas Zitkauskas: Finance  
OBAC Representative  
Bulkley Nechako Regional District – Alternate Director  
BV Pool Finance Committee  
Northern Development Initiative (RAC) – Alternate Director  
NW Regional Hospital District – Alternate Director

**GM Res. 11-12-341**  
TO approve the calendar indicating the dates of the regular scheduled meetings for 2012.

**Layton / Fuerst**

**CARRIED**

**2012 General Meetings Dates, as approved**

January 9, 23	February 13, 27
March 12, 26	April 10, 23
May 14, 28	June 11, 25
July 23	August 27
September 17	October 9, 22
November 13, 26	December 10

**GM Res. 11-12-342**  
TO send two Councillors and one staff member to the 2012 LGLA Elected Officials Training Seminar.

**Zitkauskas / Fuerst**

**CARRIED**

**Action:**

1. Staff to set up a C.O.W. meeting in January to discuss a building committee.
2. Invite Carl Lutz, MOT District Manager to the January 9<sup>th</sup> Council Meeting.
3. Staff to apply to NDI for the 2012 Grant Writing Support.

- b) CAO update on Fuel Reduction activities.

**GM Res. 11-12-343**

**Fuerst / McDivitt**

**TO** receive.

**CARRIED**

**Action:** Set up a tour with Protech to view the Telkwa Community Wildfire Protection Fuel Reduction Activities.

- c) Grant Writer memo to Council regarding the previous resolution by Council to apply for a Community Recreation Grant to improve the Telkwa BBQ grounds, and recommending a discussion around applying for another lower cost recreation project grant for Aldermere Park.

**GM Res. 11-12-344**

**Zitkauskas / Fuerst**

**TO** support the BV Kinsmen in applying for the BC Recreation Program grant for the ball diamonds at the Telkwa BBQ Grounds. If the grant stipulations do not apply for the Kinsmen project than staff is directed to apply for the one adult regulation sized soccer field with the Village of Telkwa coming up with approximately \$60,000 needed in partnered dollars.

**CARRIED**

**Action:** Pursue private funding for the needed partnered dollars.

**15. BYLAWS/POLICIES**

**16. COUNCIL COMMITTEE REPORTS**

**17. OTHER BUSINESS**

- a) Signage

**Action:** Have the five misspelled signs corrected as long as the additional expense is in the original signage budget.

- b) Deputy Mayor

**GM Res. 11-12-345**

**McDivitt / Layton**

**TO** appoint Councillor Zitkauskas the Deputy Mayor position for one year.

**CARRIED**

**18. ACTION LIST/CALENDAR OF EVENTS**

**19. PUBLIC COMMENT**

**20. IN-CAMERA**

**21. ADJOURNMENT**

**GM Res. 11-12-346**

**Zitkauskas / Fuerst**

**TO** adjourn the December 12<sup>th</sup>, 2011 General Meeting of Council at 8:20 pm.

**CARRIED**

Certified a true and correct copy of the Minutes of the General Meeting of Council held December 12<sup>th</sup>, 2011.

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Carman Graf  
Mayor

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Kim Martinsen  
Chief Administrative Officer