

VILLAGE OF TELKWA  
PARKS AND RECREATION SELECT COMMITTEE  
MEETING MAY 18, 2009  
COUNCIL CHAMBERS  
10:30 AM

ATTENDANCE:

Karin MacKay  
Ruth Banks  
Michelle Larstone  
Tom Dall  
Jim Hiltz  
Erik Jacobsen  
Jane Matthews

ABSENT:

John McDivitt -

Councillor Hiltz opened the meeting at 10:30 am

Councillor Hiltz agreed to be the Chair of the committee.

Some of the Committee members had already completed a walk around of the community looking at the parks and some recommendations were given. (as per report attached)

Each of the members of the committee provided an insight of what they would like to see done in the community. There was a consensus that all the work to be done will not be expected to be done in a couple of months and only done as funding is available or planned for future budgets. The Committee is aware that they still have to report to Council for any funding for projects and they have to make recommendations to the Council on what they would like to have done.

The number of areas that the committee will be responsible for are the following:

1. Trails
2. BBQ Grounds
3. Woodland Park
4. Hankin Park
5. Post Office Planters
6. Dockrill Rink
7. Eddie Park
8. Library Park
9. Riverside Park

Several of these items are listed below:

1. There is a problems with dogs in the parks and there is a need to provide some stations with bags so the dog owners can pick up the dog waste within the parks. The worst area is the BBQ Grounds.
2. There is a real need to make sure the downtown parks are kept in great shape as they represent the first impression to the tourists and visitors to the community.
3. It would be nice to see how the school could become involved in the planting of some of the parks.
4. It would be nice to get drip lines in the parks and planters so they will be self maintained over the summer
5. Woodland Park needs some extra care and Michelle Larstone has agreed to form a sub committee to work on recommendations for the park
6. Would like to see the community trails expanded so there are walking routes to all parts of the community especially from Woodland area to the Downtown area.
7. There is also the need to look at a trail system from the Coalmine area to Woodland Park so the kids can safely get to the park. (stairs a possibility)
8. Are there Bylaws in place to discourage the dogs from putting their waste in the parks.
9. There is a need to have 5 doggy stations in the parks with one each at Woodland, Riverside, Library, Eddy Park and possibly 4 at the BBQ Grounds.
10. The committee decided to have a planting day on June 7<sup>th</sup> from 11:00 am to approximately 4:00 pm. The current budget for Downtown beautification is \$2000
11. The event should be advertised in the paper, newsletter and posters should be put up. The Kinsmen and Kinnettes will be contacted to see if they will assist or donate some time or plants.
12. The purchase of the plants will be done by Ruth and Jane. Ruth will be away for the event.
13. Michelle explained the Bear Smart Program and the need to have Bear Smart Garbage cans at each of the park sites. TCIS possibly could supply four cans and then the Village would have to match in some fashion either through donations or other means. It is important that all the garbage cans be the same in all the parks so they can be easily recognized and used.
14. It was agreed that 4 garbage cans should go to the BBQ Grounds and one each to the other parks, (4 more)
15. Michelle will work with her sub group to provide the committee on the work to be done at Woodland Park.
16. Jane requested the staff to remove the rusty pole from the entrance sign on the north side of the community.
17. The Committee meetings will be held on the last Wednesdays of each month unless there is a need of a special meeting.

The Review of each of the parks will have the following:

Eddie Park:

Decorative Garbage Cans Each End of Park – Will be looking at Bear Smart Cans instead  
Remove Border Post and replace with Rock Edge – Staff  
Repair steps and Wheel Chair ramp – Staff  
Existing flower beds (Volunteer Gardening Day) – Committee set the date of June 7<sup>th</sup>  
Hanging Baskets on Lamp Post (Wire Type) – Committee to purchase

Library Park:

Place rock border including in front of library (remove no posts) – staff  
Place a two inch loam cover on grass area – staff  
Place Picnic table on concrete pad (tie down) – staff  
Place benches in park (2) – staff  
Place planter tubs in park (2) – staff if they are any available  
This should be a major park as it has a beautiful setting and is away from highway

Riverside Park:

Raised area by rock border should be planted with a low brush type plant  
Flower tubs down middle of park  
Two garbage cans in park – bear smart cans  
Place two more trees in park (possibly may day trees)

Woodland Park:

Michelle to form sub committee to work on the park.

BBQ Grounds:

A meeting was held earlier regarding the BBQ Grounds with Councillor Hiltz and the staff, Tom, Alfred and Kevin to discuss the BBQ Grounds and some of the work that could be done.

1. Repair all fences perimeter of BBQ Grounds – long term
2. Remove concrete barriers – gate – long term
3. Place turnstile gates north/south entrances) – long term
4. Repair guard barriers in front of ballfield dugouts – staff and safety issue
5. Dugout ball field 2 requires proper step down – staff and safety issue
6. Remove the two remaining evergreen trees (first base line ballfield 1) – staff and safety issue
7. Remove all large rocks from playing area of BBQ Grounds – staff and safety issue

8. Remove all fire pits in the parking lot to Tennis Court – staff to run grader over area to clean up. Possible project for Kinsmen to provide proper burning pits for the area.
9. Secure metal post to entrance – fixed last week
10. Remove all plastic/metal garbage cans and replace with 4 bear smart commercial containers
11. Place a few benches around the play ground area for the parents
12. Place a doggie bag station near the play ground area and through out the park
13. Cut off the road near the Centennial Building – Waiting to see if more work required on Birch before decommissioning.
14. Clean out concrete containers housing decorative bushes
15. Remove and store all plastic fencing and store for future use.
16. Do a test area on the ball field with weed and feed to see how the grass reponds
17. Upgrade the ball fields and soccer fields

The duties of the Committee will be as follows:

1. To have the volunteer planting day on Sunday June 7<sup>th</sup> from 11:00 am to approximately 4:00 pm and to have the event advertised in the newsletter, newspaper and posters around the community. Ruth and Jane will purchase the flowers
2. To further the review on the placement of the bear smart garbage cans in the park and to work with TCIS to have them ordered and then installed by the Village staff
3. Staff will be looking after the upgrade to the Library Park and Eddie Park
4. Staff will attempt to work on the smaller projects for the BBQ Grounds
5. Staff will check up on Bylaws related to the parks
6. Staff will check into the availability and amount of funds available for trees for the parks.

The next meeting of the committee will be held on Wednesday June 24, 2009 at 7:00 pm Council Chambers.

The meeting was adjourned at 11:45 am

The Committee Meeting report was prepared by Tom Dall CAO Village of Telkwa