

VILLAGE OF TELKWA  
PARKS AND RECREATION SELECT COMMITTEE  
MEETING JUNE 24, 2009  
COUNCIL CHAMBERS  
7:00 PM

**ATTENDANCE:**

Karin MacKay  
Ruth Banks  
Michelle Larstone  
Tom Dall  
Jim Hiltz  
Erik Jacobsen  
Jane Matthews

**ABSENT**

John McDivitt

Councillor Hiltz opened the meeting at 7:00 pm

**PATC Res. 09-06-001**

Jacobsen/MacKay

Approval of the previous minutes of May 18, 2009

**CARRIED**

Council Referrals – NONE

Report on Planting Day – approximately 17 people participated in the planting day. All of the flowers have now been planted. Joe Wong, Woodmere Nursery donated some flowers and staff time to plant the flowers in the Museum planters. Bryan Banks has been donating a lot of time to keep the Museum planters in good shape. The watering of the plants at the Museum is being done by the summer student. The other planted areas are being looked after by the Village. The plants at the Museum had to be redone due to some soil issues and lack of water.

One note is there may have been too many shade plants purchased and should be considered for next years event.

*The Committee agreed that Council should send a letter to Woodmere Nursery, Spruce Drive Nursery and to Anne Greene for the donation of plants for the planting days.*

The event was very successful and the project has made a big difference to the downtown area of the Village.

Committee Procedures – The Village CAO provided a report on the procedures and structure of the committee. The Community Charter Sections 142 through to 145 were

provided along with a copy of the Village Procedure Bylaw which forms part of the procedures for a select committee.

Terms of Reference and Regular Meeting Dates – The Terms of Reference was discussed and several changes were made. It was agreed that the BBQ Grounds and Dockrill Skating Rink should not form part of the Committee. The responsibilities in the Museum Parking would be limited to taking care of the planters with the help of the Museum.

The name of the committee will be changed to Village of Telkwa Parks & Trails Committee and the committee will meet on the 3<sup>rd</sup> Thursdays of each Month.

**ACTION ITEM:**

*The Terms of Reference will have the changes made and then be brought back to the next meeting for ratification and then sent to Council for approval.*

Woodland Park – Sub Committee Report – Michelle Larstone provided a report on the improvements required at Woodland Park. The committee agreed to have the following items sent to Council for immediate action at this time: *Take down the bleacher at the west end of the park, clean up the broken boards, repairs to the playground, install the benches approved by Council, remove the tires, attempt to find a bike rack to be located outside the fenced area, repair the fence and to repair the gates.*

*The committee agreed that Council should send a letter to the Kinsmen to request funding to upgrade the existing playground and to work with the committee with the upgrade.*

The Woodland Sub-Committee has completed their function and future sub committees will be created when there are specific issues to be dealt with.

It should be noted that the Sub-Committee has estimated that approximately 100 kids and parents use the park on a regular basis. There is a dedicated group who would be interested in raising funds to assist with the upgrades to the park including the playground and the skating rink.

Review Previous Minutes

- Planter Barrels moved from Museum Park – the planter barrels have been moved and there is still one left at the Maintenance Shop for use in another location.
- Rivergrade Trail clearing of trees and grass cutting – has commenced and once the river has gone down further work will be done.
- Benches to be located at BBQ Grounds and Woodland Park – Council has approved noting that the Woodland Park benches will require some work to create cement pads etc. *Michelle has requested that she would like to assist the Maintenance Department in the location of the benches.*

Other

*The committee would like to see the garbage bags in the blue garbage cans located around the community.*

The committee discussed the possible use of volunteers and the CAO indicated that Council had agreed to consider a method to use volunteers in the community but once the commitment has been made there has to be consistency with the project and the Village and the Volunteers have to have clear direction and definition of the work to be done.

Trail System

The committee discussed the possibility of expanding the trail system from Pine Street Lane through the back of the homes on Coalmine Road to Fire Hall #2 and then to link the trail to the downtown area. Councillor/Chair Hiltz has contacted Protech to do some GPS work on the trail and is currently investigating some grant funding for the project.

**COMMITTEE RECOMMENDATIONS TO COUNCIL**

1. The Committee agreed that Council should send a letter to Woodmere Nursery, Spruce Drive Nursery and to Anne Greene for the donation of plants for the planting days.
2. The Committee requests the following actions at Woodland Park: Take down the bleacher at the west end of the park, clean up the broken boards, repairs to the playground, install the benches approved by Council, remove the tires, attempt to find a bike rack to be located outside the fenced area, repair the fence and to repair the gates.
3. The committee agreed that Council should send a letter to the Kinsmen to request funding to upgrade the existing playground and to work with the committee with the upgrade.
4. The Committee requested Council to have staff put garbage bags in the blue garbage cans around the community.

**PATC Res. 09-06-002**

Jacobsen/Larstone

Motion of the Committee is to accept the above four (4) recommendations to be sent to Council for consideration.

**CARRIED**

The next meeting of the committee will be held on Thursday July 16, 2009 at 7:00 pm in the Village of Telkwa Council Chambers.

**PATC Res. 09-06-003**

Jacobsen/Banks

Motions to Adjourn the meeting at 8:45 pm

**CARRIED**

The Committee Meeting report was prepared by Tom Dall CAO Village of Telkwa on June 25, 2009.