



**THE CORPORATION OF THE VILLAGE OF TELKWA**

The Minutes of the General Meeting of Council held Tuesday, November 28<sup>th</sup>, 2011 in the Village of Telkwa Council Chamber, 1415 Hankin Avenue, Telkwa, BC.

**PRESENT:** Mayor Carman Graf  
Councillor Taylor Bachrach  
Councillor Rimas Zitkauskas  
Councillor Rick Fuerst  
Chief Administrative Officer Kim Martinsen  
Director of PW & Engineering Alfred Reutelsterz

**ABSENT:** Financial Officer Stacey Price

1. **REGULAR MEETING OF COUNCIL** - Mayor Graf called the meeting to order at 7:00 pm.

2. **ADOPTION OF AGENDA**

**GM Res. 11-11-310**

**Bachrach/Fuerst**

**TO** adopt the agenda of the November 28<sup>th</sup>, 2011 General Meeting of Council, and amendment to include discussion around the Kordyban Lodge.

**CARRIED**

3. **ADOPTION OF MINUTES**

**GM Res. 11-11-311**

**Zitkauskas/Fuerst**

**TO** adopt the minutes of the General Meeting of Council held November 14<sup>th</sup>, 2011.

**TO** adopt the minutes of the Special Meeting of Council held November 7, 2011

**CARRIED**

4. **FIRE CHIEF'S REPORT** - None

5. **BUILDING INSPECTION REPORT** - None

6. **BYLAW ENFORCEMENT OFFICER'S REPORT** - None

7. **FINANCIAL REPORT** - None

8. **DELEGATION** - None

9. **UNFINISHED BUSINESS**

## 10. ADMINISTRATIVE MATTERS

### a) Correspondence for Action

1. Letter from Ida Chong, Ministry of Community, Sport and Cultural Development re Canada's Pacific Gateway Strategy, and Traffic Fine Revenue Sharing.

**GM Res. 11-11-312**

**Fuerst/Bachrach**

**TO** receive. Councillor Zitkauskas will prepare a report and options regarding the Traffic Fine Revenue Sharing (TFRS).

**CARRIED**

2. Letter from Federation of Canadian Municipalities regarding Sustainable Communities Awards

**GM Res. 11-11-313**

**Zitkauskas Fuerst**

**TO** receive.

**CARRIED**

3. Letter from Michael de Jong, Ministry of Health regarding Age-Friendly BC campaign

**GM Res. 11-11-314**

**Zitkauskas/Bachrach**

**TO** receive.

**CARRIED**

4. Letter to Mayor Graf from RCMP

**GM Res. 11-11-315**

**Fuerst/Bachrach**

**TO** receive.

**CARRIED**

5. Letter from Blair Lekstrom, Ministry of Transportation and Infrastructure re UBCM Convention

**GM Res. 11-11-316**

**Fuerst/Bachrach**

**TO** receive.

**CARRIED**

6. Letter from Linda Hanson regarding sale of Property

**GM Res. 11-11-317**

**Zitkauskas/Fuerst**

**TO** receive and reply to Ms. Hanson's letter assuring her all regulations regarding the sale of the village property on Highway 16 were followed according to the Community Charter.

**CARRIED**

7. Letter requesting support to the Scholarship and Bursary Fund for the University of Northern British Columbia

**GM Res. 11-11-318**

**Zitkauskas/Bachrach**

**TO** defer discussion around supporting the UNBC Scholarship and Bursary Fund and Northern Medical Programs Trust to the 2012 budget process.

**CARRIED**

8. Letter from Telus congratulating Mayor Graf on his re-election to public office.

**GM Res. 11-11-319**

**Bachrach/Fuerst**

**TO** receive and invite a representative of Telus to a future Council meeting.

**CARRIED**

### b) Reading File - as per attached listing

**GM Res. 11-11-320**

**Zitkauskas/Fuerst**

**TO** receive

**CARRIED**

## 11. ADMINISTRATIVE REPORTS

- a) CAO Report re Election, 2011

**GM Res. 11-11-321**  
TO receive

**Fuerst/Zitkauskas**

**CARRIED**

- b) Memo from Jane Stevenson, Grant Writer, re Infrastructure Planning Grant

**GM Res. 11-11-322**

**Zitkauskas/Bachrach**

TO support the application to the Ministry of Community, Sport and Cultural Development's Infrastructure Planning Grant to hire a consultant to produce detailed engineering and cost estimates for a clean out on the existing water intake located on the Bulkley River including engineering and cost estimates for the construction of an additional water intake.

**CARRIED**

## 12. BYLAWS/POLICIES

- a) Affordable Housing Needs Assessment and Action Plan

**GM Res. 11-11-323**

TO adopt the Affordable Housing Needs Assessment and Action Plan as a policy of Council of the Village of Telkwa

**Zitkauskas/Fuerst**

**CARRIED**

## 13. COUNCIL COMMITTEE REPORTS - None

## 14. OTHER BUSINESS

- a) Letter from the Cancer Society regarding financial support to the Kordyban Lodge Campaign.

**GM Res. 11-11-324**

TO defer discussion regarding financial support to the Kordyban Lodge Campaign to the 2012 budget process

**Zitkauskas/Bachrach**

**CARRIED**

## 15. ACTION LIST/CALENDAR OF EVENTS

## 16. PUBLIC COMMENT

## 17. IN-CAMERA

## 18. ADJOURNMENT

**GM Res. 11-11-325**

TO adjourn the November 28<sup>th</sup>, 2011 General Meeting of Council at 7:30 pm.

**CARRIED**

Certified a true and correct copy of the Minutes of the General Meeting of Council held November 28<sup>th</sup>, 2011.

---

Carman Graf  
Mayor

---

Kim Martinsen  
Chief Administrative Officer